

Hyster Online Nameplate Request Instructions

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GENERAL INFORMATION

Dealer Requesting Plate:

Dealer requesting will be the dealer invoiced monthly for nameplate charges.

Send Plate To:

Where will the plate be sent to. This can be the requesting dealer or another branch.

We Cannot send nameplates directly to the customer.

Dealer Code:

Will automatically be generated by the Requesting Dealer for invoicing purposes.

Attn:

Name of a person directly involved in this request so he/she will be notified upon it's arrival.

Customer Name:

Optional

Model Number:

Model number of unit. *Notice, depending on which model, the screen will only require information needed for that class. The form will change accordingly.*

Serial Number:

Complete serial number of unit, including "O's". Example: **A024D01674C**

Sales Order Number:

Provide if available.

Expedited Processing:

Check this box if you need this plate **As Soon As Possible**. You will then be prompted to enter either your FedEx or UPS account number for Overnight delivery.

Truck Equipment BEFORE Change: How the unit is equipped before any changes are made. **All Fields must be completed.** This area should **not** reflect the current change you are making.

1. Upright Max Fork Height/Type

Maximum lift height is the distance from the ground to the top of the fork with the mast fully extended.

Upright type: FFL, LFL, 2-STG FL, 3-STG, 4-STG, 5-STG, ETC.

2. Carriage Width/Class

The width and type of carriage, ie, pin-type, hook-type or integral.

3. Side Shifter Installed

Is this a factory S/S? (Please choose from the drop down box.) If not factory, list model number and manufacturer in the additional information box.

4. Load Backrest

Is the load backrest installed on unit?

5. Fork Size

Show complete fork dimensions and quantity. If no forks are being used, then mark quantity "0".

6. Drive Tire Size/Type

Size of Drive tire and type currently used on unit.

7. Steer Tire Size/Type

Size of Steer tire and type currently used on unit.

8. Drive Tread Width/Type

Measurement from outside to outside of drive axle. Select type from drop down list.

9. Back Tilt

Provide the degree of back tilt.

10. Fuel Type

Notice choices available for Class IV & V. Class I, II, & III will default to electric.

11. Battery Volts

Used only for Electric units, Class I, II, & III.

12. Battery Type

Used only on Electric units, Class I, II, & III. Choose E for covered battery without lock, EO for open battery, and EE is for covered battery with lock.

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13. Battery Amp. Hours

Current amp hours on battery.

14. Battery Weight

Weight of battery

Reason:

Choose the closest reason for needing a new nameplate.

1. Add attachment

A box will appear requesting Vendor information **required** to rate the unit. In the All information must be completed. (Contact the vendor if you need assistance in completing these fields.)

2. Lost/Damaged

For units where the plate is either lost or illegible.

3. Delete Attachment

Check if an attachment will be removed. This information will need to be provided in additional information box.

4. Manufacturing Error

Error in the plate when the unit left the factory. Provide error explanation in additional information box.

5. Misc. (e.g. tire or tilt change)

Describe any changes, other than those not covered in reason box, in additional information box.

6. Add Auxiliary Counterweight

Provide mounting position and weight in additional information box.

7. Change Main Counterweight

Provide new counterweight capacity in additional information box.

8. Change Mast - New Mast S/N

Provide mast type, lowered height, raised height and carriage type in additional information box.

Box is provided for new Mast Serial Number.

9. Change Carriage

Provide carriage width and class in additional information box.

10. Change Forks

Provide fork cross section, length and state if "Polished And Tapered", in additional information box.

Additional Information

Use this as needed or requested per reasons selected.

Dealer Contact

Person that can be reached for additional information if needed.

Phone:

Complete phone number and extension.

Email:

Provide if available.

****New Attachment**

Contact supplier for any information that you cannot provide. These areas are mandatory.

1. Capacity

Maximum lifting capacity at load center per supplier's guidelines. (O.E.M.)

2. Attach Manufacturer / Type

Attachment being added, i.e.: sideshifter, paper roll clamp, etc., and Manufacturer.

3. Attach Model No.

Complete model number of attachment.

4. Attach Mtg. Class / Angle

Mounting angle built into attachment.

5. Attach Weight

Weight of attachment.

6. Attach HCG

Horizontal Center of Gravity.

7. Attach VCG

Vertical Center of Gravity.

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8. Attach ET / LLC

Lost Load Center

9. Attach Specs

Drop down box for either **Yes** or **No**, for "Load Back Rest" or "Load Arms", as part of the attachment.

Additional Information

This box is provided for additional information based on the reason area. Depending why a new capacity plate is requested, you may be prompted to supply needed information in order to complete the request. You may also add any information that you feel is necessary for our processing such as SPED quotes, etc. While we do not require PO#'s, you may use this area for your own accounting information, if space is available.

Narrow Aisle, OrderPicker, Masted Walkie

1. Base Width /

Width across outside of base arms or Walkie forks.

Open End Clearance

Width across inside of base arms or Walkie forks.

2. Wheelbase /

Indicate actual truck wheelbase.

Outrigger Length

3. Load Wheel Size

Size of load Wheels supplied.

4. Articulation (Drive or Caster)